



Guernsey Housing Association
 First Floor, Newlands House
 Lowlands Trading Estate
 Braye Road
 Vale
 GY3 5XJ

Tel: 01481 245530
 Email: ghaenquiries@gha.gg

Application to accommodate an additional person

1) Tenant details	
Your name:	Date of birth:
Partner's name:	Date of birth:
Address:	
Telephone number: Home:	Mobile:
E-mail:	
Tenant's employer(s) or benefit(s) received:	
..... Income before deductions £.....	
Partner's employer(s) or benefit(s) received:	
..... Income before deductions £.....	

2) Details of other persons residing at above address (even if only temporarily)			
Name	Relationship	Date of Birth	Employed Yes/No

If you wish to accommodate more than one person, please fill in a separate application for each person.

3) Details of person to be accommodated

To be completed by the person who permission to accommodate is being sought or their legal guardian.

Name: Date of birth:

Status declaration no/ work permit number: Relationship to tenant:

Present address:

Postcode: Tel number

Where were you born?

(You will need to submit a copy of your employment permit number or right to work document/card with this application.)

Detail all wages, salaries and any form of income from employment for the person to be accommodated.

Name employer/benefits: Name employer/benefits:

Earnings* £..... Earnings* £.....

Savings £.....

Other source(s) of income: Weekly Amount £

*For verification purposes please provide the following information:

Weekly paid = 4 wage slips, fortnightly paid = 2 wage slips, monthly paid = 2 wage slips

Self-employed = tax assessment for the previous year and most recent audited accounts.

Have either of you previously been a States tenant or GHA tenant *YES/NO (*Delete as appropriate)

If YES please state address and approximate date that last tenancy ended.

Are you a current or former property owner? This includes partial/shared ownership or interest in a company owning property locally or worldwide. YES/NO (Delete as appropriate).

If YES please give details in respect of all properties currently or formerly owned, including address, date of purchase, purchase price; if sold, please state date of sale and sale price.

.....

.....

I certify that to the best of my knowledge that the above details are correct. I also authorise the Guernsey Housing Association to obtain confirmation of my income(s) from my employer(s).

Signature: Date:

Tenant's signature: Date: